

### Work Plan/Report on Life Planning Education and Career Guidance Service

This is a proposed framework for planning, monitoring and evaluation purposes. Schools are free to adopt the format to suit specific needs.

Name of school: YMCA of Hong Kong Christian College

School Year: 2015-2016

| Objectives: e.g.                                                                                                                                                                                                                                                                                                            | Strategies: e.g.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Monitoring/Evaluation: e.g.<br>(both quantitative and qualitative)                                              | Allocation of the CLP Grant: e.g. |
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| <p>1. (a) To provide assistance and support on both study and career to students throughout their period of study at secondary school.</p> <p>(b) To facilitate planning for future study and future career which leads to a better preparation, making more informed decisions and achieving students' ultimate goals.</p> | <ul style="list-style-type: none"> <li>To create a comprehensive careers programme to progressively address and meet students' needs from S1 to 6 based on the theme <b>FUTURE's</b>:</li> </ul> <p><b>F1:</b> <u>F</u>inding yourself,<br/> <b>F2:</b> <u>U</u>nderstanding your choices,<br/> <b>F3:</b> <u>D</u>iscovering your personality <u>T</u>ype,<br/> <b>F4:</b> <u>U</u>nderstanding the availability of possible study paths and career choices,<br/> <b>F5:</b> <u>R</u>esearch – workplace experience plus getting prepared for your study and career plan,<br/> <b>F6:</b> <u>E</u>xecuting your plan.</p> | <ul style="list-style-type: none"> <li>Feedback from teachers and students.</li> </ul>                          | 5% of the Grant                   |
| <p>2. To provide more focused guidance about applying to university.</p>                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>To recruit a full-time Careers and Higher Education Counsellor (in full capacity) to look after the university applications for senior form</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Greater proportion of graduates progress to higher education.</li> </ul> | 85% of the Grant                  |

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|                                                                                                                                                                                                                                   | <p>students.</p> <ul style="list-style-type: none"> <li>To organize periodical school talks, seminars, workshops by inviting different professional bodies, institutions representatives, alumni etc.</li> </ul> |                                                                                                 |                  |
| 3. To incorporate more information about careers / higher education into the Personal and Social Education (PSE) programme and progressively develop a range of skills, e.g. advice on choosing electives, interview skills, etc. | <ul style="list-style-type: none"> <li>To incorporate information into PSE programme, including seminars, workshops, etc.</li> </ul>                                                                             | <ul style="list-style-type: none"> <li>Feedback from students and teachers.</li> </ul>          | 10% of the Grant |
| 4. To collaborate with the Parents-Teacher Association and the Alumni Association with a view to provide more information about Career options.                                                                                   | <ul style="list-style-type: none"> <li>To conduct talks and seminars presented by parents and/or alumni</li> </ul>                                                                                               | <ul style="list-style-type: none"> <li>Feedback from students, parents and teachers.</li> </ul> | --               |